



SCHOOL UNIFORMS

Clothing and Educating
Australia's Youth



Dear Scholarship Recipient,

Congratulations on being chosen as the recipient of the Lowes Scholarship Initiative in conjunction with The Penn College, one of Australia's premier educational institutions.

Upon your enrolment with The Penn College, your progress, training and assessment will be provided by qualified and experienced personnel. Graduates will receive nationally recognised qualifications issued by The Penn College.

All Scholarship recipients can select one online course from the seven Business Faculty undergraduate courses offered at The Penn College. Course selections are listed below. Please refer to website and course information sheets provided for more information.

Scholarship Course Selection:

SIR30212 Certificate III in Retail Operations

BSB30415 Certificate III in Business Administration

SIR40212 Certificate IV in Retail Management

BSB41315 Certificate IV in Marketing

BSB40415 Certificate IV in Small Business Management

BSB50215 Diploma of Business

BSB50615 Diploma of Human Resources Management

The Lowes Scholarship Initiative online courses are valued in price from \$3,300 to \$5,000.

Validation period

You must activate your scholarship by June 30th 2016.

The courses are not required to be completed by this date. However, they must be activated by this date to receive the awarded Scholarship.

The Penn College Pty Limited

16 Transvaal Avenue, Double Bay NSW Australia 2028 ~ PO Box 664, Double Bay NSW 1360

Phone: 02 9362 3139 ~ Fax: 02 9362 5620 ~ Email: info@penncollege.edu.au ~ www.penncollege.edu.au

ABN: 38 164 468 017 RTO Code: 40849

How to activate the Scholarship courses

- Access The Penn College website to register – www.penncollege.com.au
- Click on 'Courses Offered' and select 'Undergraduate Courses'.
- Select the course you wish to enrol, then select 'Enrol Now'.
- Read your Student Handbook to gain an understanding of your Rights and Obligations as a student of The Penn College. A hard copy of the Student Handbook has been distributed to you and it can be viewed online.
- Fill out the online Enrolment Form.
- Under the Payment section, click on Lowes Scholarship icon – No payment or credit card details are required.
- Submit the form when completed.
- A trainer may contact you to discuss the information you provided on Enrolment Form or if more information is required from you.
- Allow 2-4 business working days to complete enrolment process by The Penn College.
- A confirmation email will be sent to confirm your enrolment.

If you have any questions in relation to any of our courses or issues with registration, please do not hesitate to contact our Student Office by phone on 02 9362 3139 or through email on info@penncollege.edu.au.

Terms and Conditions

Scholarship recipient must activate the online course by 30th June 2016.

Scholarship voided after this date.

Only the nominated scholarship recipient selected by the school can claim the Scholarship.

Not transferable. Scholarship is not transferable for cash.

Scholarship recipients can only chose from the seven nominated Business Faculty undergraduate courses.

Once the scholarship recipient has activated their scholarship and enrolled into a course, the scholarship is not transferable to another course for a change of mind.

The Penn College reserves the right to change these terms and conditions at any time without prior notice.

In the event that any changes are made, the revised version will be posted on our website immediately.

Yours sincerely,



Linda Penn B.Com LLB
Director
The Penn College

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